



Competitions Sub - Committee

Terms of Reference

Function

The role of the Sub-Committee is to oversee all competitions that are run by Softball WA (SWA).

Objectives

1. Oversee the efficient and effective conduct of the existing competitions for men's and women's softball.
2. Review the delivery of the competitions in conjunction with the participating clubs.
3. Develop where practical a generic set of Ground Rules for all competitions, whilst reflecting any unique requirements for any one competition.
4. Ensure the grading of teams within the competitions provides for the best opportunities for balanced competition.
5. Support the clubs to maximise the benefits of utilising the resources at SWA.
6. Utilise the appropriate staff at SWA to ensure participants comply with the rules of the completion.
7. Investigate opportunities to develop new competitions for juniors and other new segments of the community.

Authority

The committee will function as an advisory body to the CEO and Board of SWA.

The committee shall not commit SWA to any agreement with a third party, either financially or in any other manner. These decisions are the sole responsibility of the SWA Board.

Membership

1. SWA Competition Sub - Committee will comprise of a minimum of one (1) SWA Board Member and a minimum of two (2) persons from each of the competition clubs, with no more than two members from a club.
2. The Committee shall be chaired by an appointed SWA Board Member.
3. The CEO will provide a Secretariat to the Committee.
4. For special projects the SWA has the power to co-opt other members who may be SWA Board Members, staff or other external experts as required.
5. The Committee members shall be appointed annually.



Meetings

Meetings at a minimum of four (4) times per year, called by the Chair or CEO

1. Quorum to be 5 members
2. Minutes to be taken and reported to SWA Board
3. Agenda and notice to be provided
4. Committee business may be conducted by email, including decisions

Evaluation of Committee Effectiveness

Annually the Committee will undertake a self evaluation of effectiveness. The following matters will be considered:

1. These Terms of Reference
2. The composition of the Committee
3. The performance of respective members of the Committee.